



Safety Program



North Boise Little League
BOISE, IDAHO - 2019

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MISSION STATEMENT

The mission of the North Boise Little League safety program is to foster a safe environment for all participants. This will be accomplished through education, proper training of all participants in the fundamentals of baseball/softball, the provision of basic first aid training & supplies to safety volunteers and coaches, periodic inspections of equipment and playing fields, and the adherence to safety policies and guidelines established in the League Safety Program.

The key to the success of our safety program is the commitment of all the participants (players, managers, coaches, umpires, and safety volunteers) to achieve a safe environment in which we can all enjoy the accident free development of our youth as they participate in the Little League® program.

Remember, the way to prevent an accident is to break the chain of events that leads up to it.

Carl D. Hays III – NBLL President

Date

Susan A. Martin – NBLL Safety Officer

Date

NORTH BOISE LITTLE LEAGUE SAFETY PROGRAM 2019 SEASON

INTRODUCTION: The guidelines below are not meant to duplicate or modify existing Little League rules. Where duplication of Little League rules occurs, it is for added awareness and emphasis.

ORGANIZATION

NBLL Safety Officer
Assistant Safety Officers
League Managers and Coaches
Umpires
Phone Numbers for Key League Officials
 Emergency Phone Numbers
 Safety Rules - Pre and Post Game Transportation
Safety Rules - Games and Practices
Training
 Insurance

NBLL LEAGUE SAFETY OFFICER

The role of the League Safety Officer is to provide leadership, motivation, and follow-up to the league participants with the goal of providing a safe baseball experience. To fulfill that role, the Safety Officer will have a board position and will be responsible for the following:

1. Organize and follow up on the league's safety program, and enforce all safety rules.
2. Annually review, update, and publish the league safety program and submit a copy to national headquarters in accordance with established submission dates. Include contact information for the league Safety Officer.
3. Complete and submit to national headquarters prior to the beginning of the season a facility survey report for all fields that are intended for use during the season. (Tab 3 contains the completed form for 2019).
4. Complete a lighting audit for submission to district headquarters.
5. Perform periodic and random inspections of playing fields and concession stands.
6. Provide first aid training for coaches and Assistant Safety Officers. Training will be held in mid-March. Specific details of meeting shall be relayed to division

directors by March 1, 2019. A manager, assistant coach, or safety volunteer from each team must attend.

7. Make available to coaches and assistant safety officers a copy of the league's safety plan.
8. Maintain first aid supplies at all playing fields. Provide traveling teams with Traveling First Aid Kits.
9. Review all accident reports and facilitate processing of insurance claims. Track accidents and "near misses" and share that information with District staff.
10. Work in conjunction with the Umpire in Chief, Equipment Director, and Field Director to ensure safe playing conditions and equipment.
11. Insure that key league volunteers fill out a Little League Volunteer Application form. Managers, coaches, board members, and other volunteers having regular access to players:
 - a. will conduct nationwide background check utilizing JDP for sex offender registry data and other criminal records.
 - b. have their identity verified by a government issued form of photo identification.
12. Update safety messages in conjunction with league communication director on website <http://northboiselittleleague.org> - [North Boise Little League](#)
13. This year's Safety Officer is Susan A. Martin. Cell 810-875-0989
E-mail: safetyofficernbll@gmail.com

ASSISTANT SAFETY OFFICER

The role of an Assistant Safety Officer is to assist in the implementation, enforcement, and refinement of the league's safety program. An Assistant Safety Officer must be appointed by the team's manager prior to the receipt of the team's equipment for the season. The Assistant Safety Officer must attend first aid and safety training. The following is a list of the duties for which the team's Assistant Safety Officer is responsible:

1. Review with all parents the insurance claim information found in Tab 1.
2. Fill out accident investigation forms (Tab 2) and turn in to the League Safety Officer **no later than 48 hours after an injury.**
3. Check the playing and practice fields for unsafe conditions before use. Report unsafe conditions to the Safety Officer or the Umpire in Chief.

4. Stop unsafe acts or horseplay by team members and enforce all safety rules.
5. Check the players for proper equipment and the wearing of any unsafe items before practice and games.
6. Have blank insurance forms and accident report forms available at all practices and games.
7. Instruct players on safety rules throughout the season.
8. Insure that the first aid supplies are in your dugout if you are the home team. Also note any supply shortages and report to the Safety Officer, Susan A. Martin, 810-875-0989.
9. The home team Assistant Safety Officer represents the League Safety Officer during regular season games.
10. If you have any questions, contact the League Safety Officer, Susan A. Martin, 810-875-0989.

LEAGUE MANAGERS AND COACHES

With regard to safety, the Manager and Coach's role is to understand the League Safety Program and insure that it is followed at all times. The managers and coaches fulfill this role by accomplishing the following:

1. Assign an Assistant Safety Officer for the team and report that assignment to the Division Director for that division.
2. Accept and implement the Assistant Safety Officer's suggestions for safety improvements at games or practices. Suggestions for improving safety are encouraged.
3. Incorporate safety tips into your team meetings and follow all safety rules at practice.
4. Insure that the Parent Consent for medical treatment (the bottom part of the League Registration Form) is present during every practice and game. In the event of an injury that requires medical treatment, this form must be provided to the treatment provider unless the parent or guardian is present.
5. Walk the fields before each game and alert the umpire, Assistant Safety Officer, or the League Safety Officer to any unsafe conditions (responsibility of home

manager).

6. Inspect equipment before each use.
7. Managers and coaches, at least one per team, must attend fundamentals training. This year's coach's fundamentals training will be held in mid-March.

UMPIRES

With regard to safety, the Umpire's role is to understand the League Safety Program and insure that it is followed during games. The Umpires fulfill this goal by accomplishing the following:

1. Incorporate a safety check for equipment into the pre-game procedure including walking the field for hazards before each game.
2. Alert Managers and Coaches to unsafe activities. Remedy any unsafe field conditions and remove from play any unsafe equipment. Instruct manager to destroy unsafe equipment that cannot be repaired.
3. Incorporate safety tips into the pre-game home plate discussion including use of protective cups for all players.
4. Determine prior to the beginning of the game who is the home team's Assistant Safety Officer.
5. Enforce the thrown bat rule.
6. Enforce the rule prohibiting adults from warming up pitchers.
7. Make sure players do not swing bats except when entering the batter's box. (Majors and below).
8. Understand when play must be stopped due to weather and/or lightning. Take responsibility for stopping games when appropriate. (This decision must not be left to the managers).
9. Warn and/or eject from the premises any players, Managers, Coaches or spectators who are creating an unsafe environment.
10. In the event an injury occurs, remind the Assistant Safety Officer for that game to follow the proper procedures for reporting the accident.

PHONE NUMBERS FOR KEY LEAGUE OFFICIALS

Carl D. Hays III – NBLL President – 805-801-0643

Susan A. Martin – NBLL Safety Officer – 810-875-0989

Adam Rothenbuhler – NBLL Umpire in Chief – 208-867-9946

EMERGENCY PHONE NUMBERS

Emergency dispatch: 911

Non-emergency dispatch: 208-377-6790

SAFETY RULES – PRE AND POST GAME TRANSPORTATION

1. Observe all traffic regulations.
2. Promote bike safety.
3. Drive (or walk) defensively.
4. Seat belts must be used by each person being transported.
5. Do not transport children in the open beds of trucks.
6. Do not drive under the influence of drugs or alcohol.
7. Managers and Coaches are not to transport players (other than their own child) alone.

SAFETY RULES – GAMES AND PRACTICES

1. Arrange to have a cell phone at games and practices.
2. First Aid Supplies will be available at all fields. During games, the first aid supplies should be positioned in the home team's dugout ready for immediate access. (If contents are used or missing, contact the League Safety Officer for replacement.)
3. Either personal or team water jugs must be present at all games and practices to ward off dehydration.
4. Playing areas will be inspected for any potential safety hazards and corrected as needed. (Use of the Field Safety List at Tab 3 provides an excellent guideline for these inspections.)
5. The home plate umpire will assure safe playing conditions exist as addressed in current Little League rules.
6. The Umpires and Assistant Safety Officers will inspect equipment before games. Damaged or unserviceable items will be removed from the dugout area and delivered to the Equipment Manager for replacement or repair.

7. Only players, Managers, Coaches and Umpires are allowed on the field or in the dugout during games with their movement and conduct subject to current Little League rules as enforced by the Umpires.
8. In accordance with League rules, all batter/runners will wear batting helmets during both practice and games. Helmets are not to be removed until the player has returned to the dugout.
9. All catchers will wear a catcher's helmet, mask, throat guard, chest protector, shin guards, and protective cup in accordance with existing League rules. Any player warming up a pitcher in a game or practice will wear a minimum of a catcher's helmet, mask, and throat guard. **COACHES ARE NOT ALLOWED TO WARM UP PITCHERS.**
10. No alcohol or smoking is allowed at league games or practices.
11. **Call 911 to access the Emergency Medical Services System.**

TRAINING

Volunteers, board members, Managers, Coaches, and Umpires are doing more than making an offer to help youngsters develop. They all take on the responsibility to adequately train those in their charge to participate and play the sport of baseball/softball in a safe and correct manner. To this end:

1. A Manager from each team must attend the league's safety training. In addition to general first aid, emphasis will be given to heat related illnesses. This training will be provided by a medical doctor or other qualified healthcare professional. The training will also include instructions for reporting injuries to insure compliance with the insurance provider requirements.
2. At least one manager or coach per team must attend the Coach's Fundamentals Training Clinic.
3. All Managers and Coaches will train players in the fundamentals (i.e. hitting, fielding, sliding, proper warm-up, etc.) incorporating the proper emphasis on safety.
4. During the Umpire training, issues relating to safety will be emphasized.

INSURANCE

Little League accident insurance is a supplemental (secondary) insurance. It covers eligible participants while traveling directly, without delay, to and from the field as well as during games and practices. The benefits include provisions for accident, death or dismemberment, and medical expenses. Coverage also extends to volunteers involved

in authorized activities.

In addition to one Manager and two Coaches at regular season games, additional coaches at practices are covered as long as the League President appoints them. Please understand that parents who help at practices or games are not covered without appointment by the League President.

REMEMBER

The key to a successful safety program is commitment to maintaining a safe environment in which we can all enjoy the development of our youth as they participate in the Little League program.



Tab 1

TRACKING RECORD/ VOLUNTEER APPLICATION



Tab 2

INSURANCE INFORMATION, INSURANCE CLAIM
FORM INSTRUCTIONS, ACCIDENT NOTIFICATION
(INSURANCE CLAIM) FORM



Tab 3

FACILITY SURVEY



Tab 4

FIELD SAFETY CHECKLIST



Tab 5

SAFETY POSTERS



Tab 6

PLAYER REGISTRATION DATA



Tab 7

SAFETY MEETING AGENDA 2019



NORTH BOISE LITTLE LEAGUE

2019 SAFETY MEETING AGENDA

March 12 & 14, 2019

6:00 PM-7:30 PM

INTRODUCTION

Susan A. Martin – Safety Officer: 810-875-0989

TEAM MANAGER SIGN-IN

NBLL SAFETY INFORMATION

SAFETY FORMS

GENERAL FIRST AID PRESENTATION

TEAM FIRST AID KITS